



Planning and Monitoring

Project Management



LEONARDO DA VINCI Programme II PHASE 2000-2006

Il progetto è stato finanziato con il sostegno della Comunità Europea.
Il contenuto del presente progetto non riflette necessariamente
la posizione della Comunità Europea o dell' Agenzia Nazionale
e non impegna in alcun modo la loro responsabilità.

| PERIODO/ DATA PIAN. | Rif WP/ FASE | INPUT | DESCRIZIONE PROCESSO | OUTPUT | Partners e funzioni Coinvolte |
|---|--------------------|---|--|---|---|
| Within 10 days from II° Trans. Workshop | WP2/ PHASE 3 | Poster – General framework for choising the facilities to be interviewed | -Set criteria to choise the facilities -Set instruments and research methodologies for WP2 “Research and Analysis of needs” | Tools for field analysis on needs: Guidelines Interview’s tools National reports format | ISS (L) + CHI Onlus; EPAPSY; KOLEZDA (Cr) |
| Within the end of July 2006 | WP2/ PHASE 3 | Tools for field analysis on needs: Guidelines Interview’s tools National reports format | -Mailing instruments to all partners -Possible changes/accepta nce/validation from partners | INSTRUMENTS FOR FIELD ANALYSES ON VALIDATED NEEDS START UP NATIONAL RESEARCHES | all partners |

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|-----------------------------------|---------------------|--|---|--|--|
| WHITIN 15 SEPTEMBRE 2006 | WP2 / PHASE 3 | INSTRUMENTS FOR FIELD ANALYSES ON VALIDATED NEEDS CARRIED OUT NATIONAL RESEARCHES | FIELD research on facilities: interviews and report elaboration on needs and competencies' fra mework Identifying the training lacks and the cross and specific competencies Collecting Informations on methods and good practices of services and human resources management | 6 national reports + interviews + 6 ABSTRACTS The research actions will be carried out in each national countries by partners | UNISAN – Italy EPAPSY - Greece KOLEZDA - Latvia RINO - Netherlands GAMH – UK CMHCD – Czech. Rep. |

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| Within the end of SEPTEMBER 2006 | WP2/ PHASE 3 | 6 NATIONAL REPORTS + INTERVIEWS + 6 ABSTRACT | PUT ON WEBSITE THE ABSTRACTS TRANSNATIONAL COMPARATION MAILING AND SHARING THE PROOF AND THE COMPARATIVE TRANSNATIONAL REPORT (IT and EN) | Proof of Comparative Report (IT and EN) Partners Feedback on comparative report | ISS (L) + CHI Onlus; EPAPSY; KOLEZDA (Cr) Collaboration : All Partners |

| PERIODO/ DATA PIAN. | Rif WP/ FASE | INPUT | DESCRIZIONE PROCESSO | OUTPUT | Partners e funzioni Coinvolte |
|---------------------------------|--------------------|---|--|---|--|
| within 10 OCTOBER 2006 | WP2/ PHASE 3 | <p data-bbox="477 189 763 382">Proof of Comparative Report (IT and EN)</p> <p data-bbox="477 496 763 689">Partners Feedback on comparative report</p> | Production of the comparative report (It and En) | <p data-bbox="1224 189 1528 332">COMPARATIVE REPORT (IT and EN)</p> <p data-bbox="1224 396 1528 489">Mapping of competencies</p> <p data-bbox="1224 546 1528 839">Power Point Presentation about Comparative Report outcomes</p> <p data-bbox="1224 903 1528 1046">Conduction tools ofor 3° Trans. Workshop</p> | <p data-bbox="1681 189 1795 232">ISS (L)</p> <p data-bbox="1605 289 1871 432">+ CHI Onlus; EPAPSY; KOLEZDA (Cr)</p> <p data-bbox="1586 496 1890 639">Collaboration: All Partners</p> |

| PERIODO / DATA | Rif WP/ FASE | INPUT | DESCRIZIONE PROCESSO | OUTPUT | Partners e funzioni Coinvolte |
|--|--|--|---|---|---|
| PIAN within 10 OCTOBER 2006 | WP3 / PHAS E 4 + WPT 3/ PHAS E 5 | COMPARATIVE REPORT + MAPPING OF COMPETENCIES (it and EN) Working paper WP3 Presentazione Power Point Presentation of Comparative Report outcomes Conduction tools III Trans. Workshop GUIDELINES AND DOCUMENTATION FOR INTERIM REPORT | -Organization and accomplishment of III Trans. Workshop -Sharing outcomes of Comparative Report - Analysis of good practices pointed out by research -Analysis of Mapping of competencies - Set tools and methodologies for WP3 "Modelling" | Sharing informations and interim outcomes+ Sharing tools and methodologies for WP3 "Modelling" Sharing Guidelines INTERIM Report documentation Collect documentation for interim financial statement | Organization and accomplish ment of III Trans. Workshop <i>Working Paper WP3:</i> RINO (L) + ISS; CHI Onlus (Cr) Partecipatio n to the Workshop ALL PARTNERS |

| PERIODO/ DATA PIAN. | Rif WP/ FASE | INPUT | DESCRIZIONE PROCESSO | OUTPUT | Partners e funzioni Coinvolte |
|---------------------------------|---------------------|--|--|---|--|
| Within 30 OCTOBER 2006 | WPT3/ PHASE 5 | <p>Guidelines and Documentation for INTERIM Report</p> <p>Collecting documentation for interim financial statement</p> <p>Format and tools for interim report (National Agency)</p> | <p>Examination, replanning and intermediate reporting</p> <p>Drafting INTERIM report in accordance with National Agency's requests</p> | <p>INTERIM REPORT</p> <p>INTERMEDIATE PRODUCTS</p> <p>COMMUNICATION to the NATIONAL AGENCY</p> | <p>ISS (L)</p> <p>+ CHI Onlus (Cr)</p> <p>Collaboration All partners</p> |